

Sustainable Procurement Policy

Amata VN Public Company Limited, its associates, subsidiaries, and affiliates (the Company) recognize that sustainable procurement is an important process that improves product quality, services, and uses resources in business processes throughout the product life cycle to be efficient, cost-effective, and maximize benefits. It also helps manage costs, reduce risks and negatively impact on society and the environment throughout the supply chain, increase brand value, and demonstrate responsibility to stakeholders.

Therefore, the Company is committed to conducting its business honestly and ethically by applying social, economic, and environmental risk factors for additional consideration in the procurement processes and procedures of the organization, including procurement of raw materials and quality, safe service providers, and reducing the impact on communities, society, and the environment that may arise from business operations throughout the supply chain by integrating systematically and managing them to be efficient, transparent, fair, and verifiable under the Company's procurement management framework and in accordance with relevant laws and regulations in order to deliver quality, safe, and standardized products and services to customers, as well as supporting manufacturers and partners who conduct business according to sustainable development practices to strengthen their partners to grow with potential and efficiency together with the organization in a sustainable manner.

Definitions

Procurement refers to the activity or process of acquiring goods or services from a supplier, beginning with planning, identifying the needs of the goods or services as a requirement, selecting a supplier, sourcing, distributing, and the end of life and the end of the contract.

Sustainable procurement refers to the procurement process that takes economic, corporate governance, social, and environmental factors into account, along with price, quality, and delivery time scales of goods and services, in an organization's procurement processes and procedures, in order to manage risks arising from supply chain suppliers that negatively impact both the Company and society and the environment.

Lifecycle refers to a continuous and interconnected stage throughout the life of a system of goods or services, from the acquisition of raw materials, to production from natural resources, to final disposal.

Practices

The Company promotes procurement of raw materials, parcels, supplies, and services that take into account social and environmental responsibility, and economic value. In order to support the Company's supply chain management practices for sustainable efficiency and effectiveness, the Company has established procurement practices as follows:

- 1) Procure products and services with transparency, fairness, accountability, and responsibility for economic, social, environmental and stakeholder impacts throughout the supply chain by complying with relevant laws, regulations, requirements, and standards, as well as the principles of corporate governance and the business code of conduct.
- 2) Procure products and services from suppliers by considering as follows:
 - 2.1 Consider cost-effectiveness, efficiency, and effectiveness in terms of quality, price, quantity of service and speed of delivery.
 - 2.2 Take into account economic, environmental, social, and corporate governance risks based on the operations of suppliers in the supply chain, both suppliers who make transactions directly with the Company (Tier-1 suppliers) and non-suppliers who do not make direct transactions with the Company (Non-tier-1 suppliers).
- 3) Provide a business code of conduct for suppliers and communicate to them about the Company's responsible business practices.
- 4) Analyze, evaluate, and manage the risks posed by the Company's suppliers and in the sustainable procurement process throughout the supply chain, taking into account economic, social, environmental, and governance impacts, including quality, safety, occupational health, and environmental standards.
- 5) Manage procurement and treat suppliers and contractors with fairness, equality, and non-discrimination, respect for human rights principles and fair labor practices, fair trade

competition, anti-corruption, non-conflict of interest, protection of intellectual property, confidential information, and personal information.

- 6) Establish criteria and conduct the selection and procurement of potential suppliers with transparency, fairness, and accountability, without taking advantage of them by incorporating sustainability requirements as part of the recruitment and selection process of the suppliers specified in the Amata Group Procurement Manual.
- 7) Disclose information and details of the terms or conditions in the contract with suppliers and contractors that are accurate, complete, clear, adequate, transparent, and equal to ensure mutual understanding, as well as listening to opinions and suggestions to develop and improve operational efficiency.
- 8) Treat all suppliers equally on the basis of fair returns and maximum benefits to the Company.
- 9) Implement environmentally friendly procurement by promoting and supporting environmentally friendly products and services, including suppliers who develop innovative technologies that help save energy, reduce emissions of pollutants and greenhouse gases to the environment, or efficient waste management systems.
- 10) Support the provision of goods and services from local and domestic partners where the business is located to promote the economy, create jobs, and generate income for local people.
- 11) Build and support cooperation, as well as enhancing knowledge, competencies and develop the potential of suppliers to have sustainable procurement processes and supply chain management in accordance with relevant laws and standards.
- 12) Engage and maintain good relationships with suppliers by listening to comments and suggestions to develop and improve the procurement process to be effective continuously.
- 13) Follow up, supervise, monitor, and evaluate the performance of suppliers to ensure that they comply with the conditions in the Supplier Code of Conduct and this policy.
- 14) Inspect products, services, or jobs to ensure that they meet the requirements of employment and are complete in accordance with the contract, including seeking appropriate alternatives and supporting sustainability, as well as verifying the qualifications of business partners,

suppliers of goods or services, and contractors to ensure that they are complete, legal, and meet the details of the contract.

- 15) Communicate and raise awareness about sustainable sourcing and the Supplier Code of Conduct to employees, suppliers, and relevant stakeholders on an ongoing basis.
- 16) Disclose information and sustainable procurement performance certified by independent persons or agencies through various reports or channels to the public and relevant stakeholders in a transparent, timely, and verifiable manner on an annual basis.
- 17) Provide channels for whistleblowing and receiving complaints, a complaint handling process, whistleblower protection, and performance notification for internal and external stakeholders affected by the Company's business operations in a systematic and fair manner.

Duties and Responsibilities

To ensure that sustainable procurement policies are implemented throughout the organization and that there is clear supervision, the Company sets forth the duties and responsibilities of the individuals or departments within the organization as follows:

Board of Directors

- 1) Consider approving and reviewing current sustainable procurement policies and practices appropriate to the environment and risk factors, covering business activities and stakeholders throughout the value chain, reviewed at least once a year.
- 2) Supervise business operations to be in line with relevant laws, rules, regulations, policies, and guidelines, as well as encourage concrete implementation of this policy.
- 3) Supervise and encourage the management to assess sustainable procurement risks in order to be effective in controlling risks appropriately and adequately.
- 4) Consider reports on the risks of suppliers in the supply chain and the performance of sustainable procurement policies and guidelines, and make recommendations that are useful to management for development and improvement.
- 5) Consider urgent issues related to sustainable procurement management to ensure timely action.

- 6) Encourage and support management to recognize and focus on sustainable procurement management.

Executives

- 1) Establish rules, procedures, and guidelines for sustainable procurement management that are appropriate to the context of each company and in accordance with the policies, procedures, and laws of the countries in which the company operates business.
- 2) Establish an organizational structure with responsible individuals and clear responsibilities and roles while allocating appropriate and adequate resources.
- 3) Determine objectives, goals, strategies, plans, and indicators for sustainable procurement that are linked to each other, including business continuity management.
- 4) Arrange for the development and review of the sufficiently effective risk management, internal control, and internal audit systems of sustainable procurement and suppliers in the supply chain.
- 5) Monitor, supervise, manage, and support employees, suppliers, business partners, and key stakeholders to comply with relevant laws, policies, measures, and procedures, as well as developing and improving practices to be more effective.
- 6) Act as a good role model by avoiding any activity that may lead to situations or suggestions that could result in policy violations.
- 7) Create and promote awareness and understanding of sustainable procurement by communicating with employees and relevant stakeholders on an ongoing basis.
- 8) Consider the report on the performance of the policy before presenting it to the Board of Directors.
- 9) Provide channels for whistleblowing and receiving complaints about violations of the sustainable procurement policy, including a complaint handling process and protection measures for whistleblowers, complainants, witnesses, and information reporters.

Departments or Individuals Responsible for Sustainable Procurement Work

- 1) Develop strategic plans, action plans, and sustainable procurement management measures that are clear and aligned with the business context.
- 2) Establish a clear, transparent, and verifiable process for disclosing and reporting sustainable procurement information.
- 3) Evaluate and manage procurement risks and supplier risks in the supply chain, including establishing guidelines for prevention and mitigation.
- 4) Develop internal control, risk management, and policy compliance monitoring to be effective and concise, as well as informing and following up with relevant departments for regular improvement and correction.
- 5) Follow up, inspect, collect information, and prepare reports on sustainable procurement performance regularly and disclose information to the Company's stakeholders on an annual basis and in accordance with requirements of the regulatory authorities.
- 6) Regularly report information on risks or significant issues related to sustainable procurement management to management and report immediately in the event of an abnormality.
- 7) Coordinate and integrate cooperation with relevant individuals, agencies, or stakeholders to jointly assess risks, establish management measures, and mechanisms for control, response, and resolution.
- 8) Communicate and train to raise awareness and promote participation in sustainable procurement management to employees and relevant stakeholders on an ongoing basis.
- 9) Provide initial suggestions on the implementation of the policy, as well as coordinate or discuss with other relevant departments to ensure that the suggestions are correct, complete, and clear.
- 10) Report the results of the policy compliance to the Board of Directors, executives, or relevant agencies.

- 11) Review sustainable procurement management policies in line with relevant laws, regulations, practices, and standards.

Employees

- 1) Learn, understand, and comply with laws, rules, regulations, policies, and guidelines, including relevant standards.
- 2) Communicate and transfer knowledge about sustainable procurement management policies and goals and the Company's supplier code of conduct to suppliers and contractors.
- 3) When someone is found to have committed an offense or committed an act that violates this policy, the information or complaint must be reported through the Company's whistleblowing channels.

Communication and Training

The Company provides communication of the sustainable procurement policy and the organization's goals through training, orientation, meetings, or activities in various forms that are appropriate for the directors, executives, employees, subsidiaries, associates, other companies that the Company has the authority to control, business representatives, and suppliers, as well as relevant stakeholders, along with evaluating their effectiveness for continuous improvements.

Whistleblowing

Those who see an action that qualifies as a violation of this policy must complain or report it according to the procedures of the whistleblowing policy. The complainant or whistleblower will be protected, and the information will be kept confidential without impacting their position or compensation, both during the investigation and after the completion of the process.

Penalty

The sustainable procurement policy is part of the discipline of the work. The directors, executives, and employees who do not comply will be investigated and considered for disciplinary action according to the Company's regulations. In the event of an investigation, all employees must fully cooperate with internal and external authorities.

In the meantime, the Company will not demote, punish, or adversely affect directors, executives, and employees who reject actions intended to violate this policy, even if such actions cause the Company to lose business opportunities.

Therefore, this notification is announced for acknowledgment and thorough observance.

Announced on May 9, 2024.

- Signature -

(Dr. Apichart Chinwanno)
Chairman of the Board of Directors